附件7：

内蒙古自治区绿色施工工程

要素过程记录表

标准编号：3.0.2-6

## 培训记录表

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| 工程名称 |  | | |
| 培训时间 |  | 培训地点 |  |
| 授课人 |  | 记录人 |  |
| 培训对象及人数 |  | | |
| 参加人员签名 |  | | |
| 培训内容简介  （讲义或课件可作 为附件） |  | | |
| 培训效果 | 优□ 良□ 一般□ 差□  （培训实时照片作为附件） | | |

厕所、卫生设施、排水沟消毒记录表

标准编号：5.2.2-7 生活（施工）区 厕所（食堂、排水沟）

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 序 号 | 时间  （年、月、日 | | ） 消毒方法 | 消毒药品 | 责任人 | 备注 |
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**注：**需分别对生活区、办公区的厕所、食堂、排水沟进行记录。

## 生活垃圾清运记录

标准编号：5.2.5-4

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| 工程名称 | |  | | | |
| 序号 | 时间  （年、月、日） | | 数量/t | 责任人 | 备注 |
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## 建筑垃圾回收利用统计台账

标准编号：5.2.5-5

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | | |  | | | |
| 序 号 | 建筑垃圾种类 | | 产生垃圾量 (t) | 回收利用量 (t) | 废弃物排放量 (t) | 备注 |
| 1 | 钢筋 | |  |  |  |  |
| 2 | 混 凝 土 | 碎块 |  |  |  |  |
| 剩余 |  |  |
| 3 | 模板 | |  |  |  |  |
| 4 | 方木 | |  |  |  |  |
| 5 | 砌块 | |  |  |  |  |
| 6 | 石膏板、  细木工板 | |  |  |  |  |
| 7 | 聚合物砂浆 | |  |  |  |  |
| 8 | 块材 | |  |  |  |  |
| 9 | 土方  （现场储存 量） | |  |  |  |  |
| 10 | 其它 | |  |  |  |  |
|  | …………. | |  |  |  |  |
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| **填表人** | | |  | **日期** |  | |

**注：**建筑垃圾回收利用率应达到 30%。

## 工程污水排放监测记录情况表

标注编号：5.2.6-2

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 序号 | 时间  （年、月、日 | | ） 监测位置 | PH 值/ 达标情况 | 责任人 | 备注 |
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**注：**1、测量位置应该是工程污水排入市政管网的出水口，该工程所有出水口都要有监测。

2、回收中水、雨水用于混凝土养护、砂浆搅拌等用途时，还需进行另外的检测满足相关要求。

## 化粪池应清理记录

标准编号：5.2.6-3

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | | |
| 序 号 | 时间  （年、月、日） | | 位置 | 清理单位 | 清理垃圾  （t） | 责任人 | 备注 |
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## 隔油池定期清理记录表

标准编号：5.2.6-4

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| 工程名称 | |  | | | | | |
| 序  号 | 时间  （年、月、日 | | ） 位置 | 清理单位 | 清理垃圾  （t） | 责任人 | 备注 |
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## 噪音监控表

标准编号：5.2.8

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 测量仪器 | |  | | | 测量日期 |  |
| 形象进度 | |  | | | 测量人 |  |
| 序 号 | 测量时间  （时、分） | 监测点 编号 | 检测值 | 达标情况 | | 备注 |
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**注：**整套噪音监控表需要附现场平面布置图，并注明噪声监测点位置

## 可移动环保厕所清运、消毒表

标准编号：5.3.2

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 序 号 | 时间  （年、月、日 | ） 位置 | 清运数量/t | 消毒/ 消毒液 | 责任人 | 备注 |
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## 混凝土废料掺量表

标准编号：6.2.1-3

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 序号 | 混凝土 | | 掺合量 | | 水泥 节约量  /kg/m3 | 备注 |
| 部位 | 数量/m3 | 品种 | 数量/kg/m3 |
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## 新型模板统计

标准编号：6.2.2

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| 工程名称 | |  | | | | |
| 序号 | 模板名称 | | 数量  /m2 | 周转 次数 | 效果分析 | 备注 |
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| 填表人 | |  | 时间 | |  | |

**注：**新型模板统计含早拆体系。

## 既有建筑物利用

标准编号：6.2.3-3

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| 工程名称 | |  | | | | | | | | |
| 序  号 | 项目名称 | | | 既有建筑利用 | | | 临时建筑与永久建筑结合 | | | 混凝土量  /t |
| 面积/m2 | 混凝土量  /t | | 面积/m2 | | 混凝土量/t |
|  | 道路 | | |  |  | |  | |  |  |
|  | 房屋 | | |  |  | |  | |  |  |
|  | 市政管线 | | |  |  | |  | |  |  |
|  | 其他 | | |  |  | |  | |  |  |
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| 合 计 | | | | | | | | | |  |
| 填表人 | | |  | | | 时间 | |  | | |

## 装备式预制构件配送统计表

标准编号：6.3.2

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| 工程名称 | |  | | |
| 序号 | 构件名称 | | 数 量 | 备注 |
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| 填表人 |  | | 日期 |  |

## 用水统计表

标准编号：7.2.1-4 （生活、施工）区

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| --- | --- | --- | --- | --- | --- | --- |
| 工程  名称 |  | | | | | |
| 序号 | 时间  （年、月、日） | 用水量/m3 | | 小计 | 责任人 | 备注 |
|  |  | 1 号表 |  |  |  |  |
| 2 号表 |  |  |  |
| ……… |  |  |  |
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**注：**用水量按生活区、施工区分别统计

## 非传统用水统计表

标准编号：7.7.2

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | | |
| 序 号 | 时间  （年、月、日） | 用水量  /m3 | 生活区 | 施工区 | 小计 | 责任人 | 备注 |
| 1 |  | 1 号表 |  |  |  |  |  |
| 2 号表 |  |  |  |  |
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注：用水量按生活区、施工区分别统计

## 能耗统计表

标准编号：8.2.2

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| --- | --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | | |
| 序号 | 时间  （年、月、日 | | 用电量数  ） | | 用油量 | 责任人 | 备注 |
|  |  | | 1 号表 |  |  |  |  |
| 2 号表 |  |  |  |  |
| 3 号表 |  |  |  |  |
| 4 号表 |  |  |  |  |
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| 合计 | | | |  |  |  |  |

## 再生能源利用统计

标准编号：8.3.1

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| --- | --- | --- | --- | --- | --- | --- |
| 工程名称 | |  | | | | |
| 序  号 | 时间  （年、月、日 | 太阳能转换用电量/kw.h | | | 责任人 | 备注 |
| ） 路灯 | 热水器 | 其他 |  |  |
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| 小计 | |  |  |  | 总计 |  |

## 阶段施工用地统计表

标准编号：9.2.1 施工阶段：

|  |  |  |  |
| --- | --- | --- | --- |
| 工程名称 |  | | |
| 序号 | 用地类型 | 占地面积 | 占建设用地百分率 |
| 1 | 临时道路 |  |  |
| 2 | 办公区房屋 |  |  |
| 3 | 材料堆放区 |  |  |
| 4 | 材料加工区 |  |  |
| 5 | 现场绿化 |  |  |
| 6 | 生活区房屋 |  |  |
| 7 | 建筑物占地面积 |  |  |
| 8 | 其他 |  |  |
|  | 合计 |  |  |
|  |  |  |  |
| 填表人 |  | 日期 |  |

**注：**按基础、主体、装修三个阶段填写。